

FINAL: 12/7/16

SCHEDULING NOTE

Title: BRIEFING ON EQUAL EMPLOYMENT OPPORTUNITY, AFFIRMATIVE EMPLOYMENT, AND SMALL BUSINESS (Public Meeting)

Purpose: To provide the Commission with a semi-annual update on the progress and opportunities related to equal employment opportunity, diversity and inclusion and small business.

Scheduled: December 15, 2016
9:30 a.m.

Duration: Approximately 2 hours

Location: Commissioners' Hearing Room, 1st FL OWFN

Participants:

Presentation

Michael Weber, Acting Deputy Executive Director for Materials, Waste, Research, State, Tribal, Compliance, Administration, and Human Capital Programs

60 mins.*

Pamela Baker, Director, Office of Small Business and Civil Rights

Anthony Barnes, Affirmative Employment and Diversity Management Program Manager

Anthony Briggs, Small Business Program Manager

Daniel Dorman, Regional Administrator, Region I

Margaret Doane, General Counsel, Office of the General Counsel

R. Lynne Finch, Chair, Veterans Employee Resource Group

Topics:

- Opening Remarks
- Civil Rights Program Status, Progress, and Opportunities
- Outreach and Compliance Coordination Program Progress, and Opportunities
- Affirmative Employment and Diversity Management Program
- Small Business Program
- Office Presentation
- Region Presentation
- EEO Advisory Committee Joint Statement
- Concluding Remarks

Commission Q & A

30 mins.

Discussion – Wrap-up

5 mins.

Sheryl Burrows, President or **Maria Schwartz**, Executive Vice President of the National Treasury Employees Union, will be invited to sit in the well. The Chairman will ask for union remarks, as permitted, under the formal meeting provision of the Collective Bargaining Agreement.

Miriam Cohen, Chief Human Capital Officer, will also be seated in the well.

*For presentation only and does not include time for Commission Q & A's

Documents:

Staff Background Materials distributed: **December 2, 2016.**

Slides distributed: **December 8, 2016.**